

WOLVERHAMPTON CLINICAL COMMISSIONING GROUP GOVERNING BODY

Minutes of the Governing Body Meeting held on Tuesday 10 July 2018
Commencing at 1.00 pm at Wolverhampton Science Park, Stephenson Room

Attendees ~

Dr S Reehana

Chair

Clinical

Dr M Asghar

Board Member

Dr D Bush

Board Member

Dr R Gulati

Board Member

Dr M Kainth

Board Member

Dr J Parkes

Board Member

Dr R Rajcholan

Board Member

Management

Mr T Gallagher

Chief Finance Officer – Walsall/Wolverhampton

Mr M Hastings

Director of Operations

Mr S Marshall

Director of Strategy and Transformation

Ms S Roberts

Chief Nurse Director of Quality

Lay Members/Consultant

Mr A Chandock

Secondary Care Consultant

Mr J Oatridge

Lay Member

Mr P Price

Lay Member

Ms H Ryan

Lay Member

Mr L Trigg

Lay Member

In Attendance

Mr J Denley

Wolverhampton Council

Ms S Fellows (part)

Mental health Commissioning Manger

Ms K Garbutt

Administrative Officer

Mr M Hartland

Chief Finance Officer – Dudley CCG (Strategic Financial
Adviser)

Mr P McKenzie

Corporate Operations Manager

Apologies for absence

Apologies were received from Ms T Cresswell, Ms S Gill, Mr D Watts and Ms H Ryan.

Declarations of Interest

WCCG.2151 There were no declarations of interest declared.

RESOLVED: That the above is noted.

Minutes of the meeting of the Wolverhampton Clinical Commissioning Group Governing

WCCG.2152 RESOLVED:

That the minutes of the Wolverhampton Clinical Commissioning Group Governing Body meeting held on the 22 May 2018 be approved as a correct record.

Matters arising from the Minutes

WCCG.2153 There were no matters arising.

RESOLVED: That the above is noted.

Committee Action Points

WCCG.2154 There were no actions for this meeting

RESOLVED: That the above is noted.

Chief Officer Report

WCCG.2155 Dr Hibbs presented the report. She pointed out the Black Country Sustainability and Transformation Plan (STP) is currently refreshing its programme of work and the senior leaders are taking part in development work to ensure that the STP will be in a position to evolve to become an integrated system in due course.

Dr Hibbs pointed out that the IT Refresh Programme of work is continuing with the upgrading of the IT infrastructure, the Network upgrade project has just completed and the replacement of old PC's will continue for the rest of this year.

Dr Hibbs stated that NHS England has confirmed that the Local Maternity Systems (LMS) will receive £320k to implement a number of projects

proposals to support the improvement in service transformation, support some of our most vulnerable women; in order to tackle health inequality and improve the outcomes for women and their babies.

Mr J Oatridge referred to the Primary Care Update, improving access and suggested that the level of uptake is included in the next quarterly report. Mr S Marshall highlighted that text reminders and information sharing / gathering is working well in practices and confirmed the information will be included in the next quarterly report.

RESOLVED: That the above is noted.

Primary Care Governance Arrangement

WCCG.2156 Mr P McKenzie presented the report which is to ask the Governing Body to agree to clarify the governance arrangements for Primary Care strategic management and development by delegating responsibility for monitoring the implementation and development of the Primary Care strategy to the Primary Care Commissioning Committee.

The name will change to Primary Care Committee. The proposal will be for the Committee to function as a corporate decision making body for the management of the delegated functions and the exercise of these delegated powers for commissioning primary medical services for the people of Wolverhampton.

Ms S McKie asked if the Terms of Reference have been agreed. Mr McKenzie stated if there are any further comments to let him know.

RESOLVED:

(a) That the Governing Body agreed to amend the Terms of Reference of the Primary Care Commissioning Committee to give it responsibility for managing the implementation and development of the Primary Care Strategy.

(b) That the Governing Body agreed to include the revised Terms of Reference in an application to vary the CCG's Constitution.

The Wolverhampton Place Strategy and the Integrated Care Alliance

WCCG.2157 Mr S Marshall gave an overview of the report together with appendices. He pointed to the need to implement new models of care; the CCG acknowledges that there must be a shifting of the resource to increase investment in Primary Care, something which has fallen consistently over the last few years as a proportion of NHS spend. In addition there needs

to be a much stronger relationship between GP Primary Care and Community Services along with additional investment in Community Services.

Dr Asghar arrived

There are a number of risks of not moving forward as well as a number of risks associated with moving forward –

1. Degree of uncertainty with regard to the evolution of strategic commissioning in the Black Country.
2. The programme fails to progress to the required timescales.
3. Disentangling and providing transparency across the longitudinal spends lens proves to be too difficult and the role of the management team becomes dissipated and engagement in the new model of care drops away.
4. Not all of the GP groupings buy into the new model of care solution and there is not full participation in the way forward.
5. Potential disruption to staff could lead to a lack of focus on delivering the CCG's core agenda.

Dr Bush asked if the General Medical Service (GMS) contract will be affected. Mr Marshal confirmed the GMS contract would not be affected. Mr Gallagher added this will be a shadow year

RESOLVED: That the Governing Body endorsed and adopted the strategy and implementation plan for the Wolverhampton place and Integrated Care Alliance.

Black Country Joint Commissioning Committee

WCCG.2158

Dr Hibbs stated that the documents are for information. Ms S Roberts reported that the first draft of the Black Country Clinical Strategy has been issued to the Clinical Leadership Group (CLG) members, CCG clinical Chairs and leads, Medical Directors, Chief Nurses and Chief Executives. Feedback has been received and now embarking on the second draft of the strategy. This will then go back out to consultation and a discussion will take place in August 2018.

Ms Roberts added she is happy to forward the draft strategy to Governing Body members and would welcome any comments and feedback.

RESOLVED: That the Black Country Sustainability Transformation Plan (STP) Clinical Strategy is circulated.

Draft Joint Mental Health Strategy

WCCG.2159

Ms S Fellows presented the report. This has been developed with the Local Authority. We are trying to ensure appointments are more fluid in order for people to recover and move on and achieve their aspirations.

Dr Hibbs thanked Ms Fellows for the amount of work carried out. It is important and we know that mental health is one of the priorities for the NHS moving forward so this piece of work places us in a good place for the future.

Ms Fellows pointed out that the Care Programme Approach is being rewritten as this is not working well and mental health patients are entitled to a high level of rap around care.

Ms Roberts referred to page 18 of the report relating to dementia and asked if pathways were going to be included. Ms Fellows stated we are focusing on diagnosis and joined up care plans which need to be developed.

Ms Fellows stated that Wolverhampton CCG co-commission with Sandwell CCG regarding Eating Disorders service. This is an all age service and if there are any issues to let her know. Referral to treatment is reported to NHS England every month.

Ms Fellows confirmed that Relate and Partners deliver mindfulness together with other services. Dr M Asghar pointed out that voluntary organisations offer a good timely service. It would be helpful if GPs are made aware of the facilities available to incorporate voluntary services within the strategy. Ms Fellows agreed to this. Dr Asghar also mentioned the confusion for GPs and patients regarding the pathways around Child and Adolescent Mental Health Services (CAMHS). Ms Fellows confirmed a letter has been forwarded to Black Country Partnership Foundation Trust regarding the referral route and currently awaiting their comments. Once approved the pathways will be distributed to practices and other relevant organisations.

Mr Hastings pointed out that he will work with providers to set up a separate work stream in order to improve the data quality gap as mental health data is poor in its current electronic format.

Ms S Fellows left

RESOLVED: That the above is noted.

Mental Health and Wellbeing Strategy

WCCG.2160 Mr J Denley presented the report which gives an update regarding the Public Mental Health and Wellbeing Strategy. The Strategy provides a high level summary of current and planned workstreams across the Council and Clinical Commissioning Group (CCG) to promote population wellbeing and improve mental health. He pointed out the list of services outlined on page 4 of the report.

Mr Denley confirmed this document is a public document and will now go to the Health and Wellbeing Board. Mr McKenzie asked if branding the Joint Mental Health Strategy and Mental Health and Wellbeing Strategy together as they are similar. Mr Denley confirmed this will be raised at the Health and Wellbeing Board.

RESOLVED: That the above is noted.

Commissioning Committee

WCCG.2161 Dr M Kainth presented the report. He highlighted that the Commissioning Committee were provided with an assurance report relating to the Sickle Cell and Thalassemia Support Project for the revised service and agreed to extend the current contract based on the revision from 1 July 2018 to 31 March 2020.

He referred to the Anti-Coagulation Specification. It was agreed that the specification was carried into the current contract.

The Committee considered the pilot relating to Smoking Cessation in Pregnancy Investment proposed to reduce the number of women smoking during pregnancy. Approval was given for this to be implemented with an end date of March 2020.

RESOLVED: That the above is noted.

Quality and Safety Committee

WCCG.2162 Ms Roberts presented the report. She highlighted the key areas of concern on page 3 of the report.

Dr Gulati arrived

Vocare are now rated requires improvement by the Care Quality Commissioning (CQC) which is an improvement. This will be discussed further at the private Governing Body meeting.

The cancer performance at RWT against 62 and 104 day cancer pathways is not currently being achieved. In addition a range of other cancer performance measures, include 2 week referral target remain challenged. Assurance is required relating to potential or actual impact of harm for patients as a result of any delay.

Ms Roberts reported an increase in the number of Never Events. The Trust have reported a further 2 Never Events for year 2018/19. She reported that emergency theatres are not as tight especially around the counting of swabs. A robust action plan is now in place. This will be followed up and a stress test will be implemented to check if actions have taken place. Dr J Parkes highlighted that this is not a new issue. Dr Reehana emphasised the importance that scrutiny needs to be very tight and Ms Roberts supported this.

RESOLVED: That the above is noted.

Finance and Performance Committee

WCCG.2163

Mr T Gallagher presented the report. He highlighted the finance position on page 3 of the report. We are meeting all of our financial metrics. Detail of expenditure is shown on page 4 of the report. At this stage the forecast over performance on acute contracts of £6.2m is offset by an under performance on reserves. Future reports will reflect the application of reserves to service lines as appropriate.

Mr Gallagher highlighted the Quality, Innovation, Productivity and Prevention (QIPP) deliverability outcome of work moving reserves. The submitted finance plan required a QIPP of £13.949m. NHS England is focusing on QIPP delivery across Medicines Optimisation and Right Care schemes. We are currently in a good position and monitoring performance against this scheme.

The CCG submitted a month 2 position which included £2.5m risk which has been fully mitigated. The Transforming Care Partnership (TCP) is presenting a real financial challenge and currently presents a risk of around £1m.

RESOLVED: That the above is noted.

Audit and Governance Committee

WCCG.2164 Mr P Price stated the report was for information.

RESOLVED: That the above is noted.

Remuneration Committee

WCCG.2165 Mr Price presented the report highlighting that the Committee agreed that following the ending of Helen Ryan's first term of office as the Governing Body Practice Manager she should be re-appointed in line with the provisions of the CCG's constitution.

RESOLVED: That the above is noted.

Primary Care Commissioning Committee

WCCG.2166 Ms McKie stated the report is to provide the Governing Body with an Update from the meetings of the Primary Care Commissioning Committee which took place on the 22 May 2018 and 5 July 2018.

RESOLVED: That the Governing Body noted the progress made by the Joint Commissioning Committee.

Communication and Engagement update

WCCG.2167 Ms McKie gave an overview of the report. She highlighted that the Patient Participation Group/Citizen forum meeting took place in May with an attendance from 11 practices and no Citizens Forum representatives. The meeting is currently under review.

RESOLVED: That the above is noted.

Minutes of the Quality and Safety Committee

WCCG.2168 RESOLVED: That the minutes are noted.

Minutes of the Finance and Performance Committee

WCCG.2169 RESOLVED: That the minutes are noted.

Minutes of the Commissioning Committee

WCCG.2170 RESOLVED: That the minutes are noted.

Black Country and West Birmingham Commissioning Board minutes

WCCG.2171 RESOLVED: That the minutes are noted.

Minutes of the Audit and Governance Committee

WCCG.2172 RESOLVED: That the minutes are noted.

Minutes of the Health and Wellbeing Board

WCCG.2173 RESOLVED: That the minutes are noted.

Any Other Business

WCCG.2174 RESOLVED: That the above is noted.

Members of the Public/Press to address any questions to the Governing Board

WCCG.2175 RESOLVED: That the above is noted.

Date of Next Meeting

WCCG.2176 The Board noted that the next meeting was due to be held on **Tuesday 11 September 2018** to commence at **1.00 pm** and be held at Wolverhampton Science Park, Stephenson Room.

The meeting closed at 2.55 pm

Chair.....

Date